JHARKHAND Rai University
UGC RECOGNISED UNIVERSITY
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Lesson Plan & Tracking

Program:DIPLOMA MINING	**Session : 2022 - 2025**	**Year : 2022**	**Sem: 1**
Course: Life Skills I			
Name of the Faculty: Riteka Chandra	**Commencement Date: 19 Sep, 2022**		**Date of Closure: 30 Dec, 2022**

Lecture No.	Week	Unit	Topics to be Covered	Blended Mode			Date	Duration	Tracking of Lectures	Related Course Outcome	Signature of Faculty	Signature of HoD	Remarks (if any)
				ICT Tool/Platform/ LMS	Resources	Activity							
1	1	1	Noun, Verb, Adverb, Adjective & Preposition										
2		1	Sentence Tense: Present ,Past & Future										
3	2	1	Voice Narration										
4		1	Concord English Modals										
5	3	1	Connectives										
6		1	Degree of Comparison Nominalization										
7	4	2	Re-Writing Sentences										
8		2	Gap Filling, Common Errors										
9	5	2	Phrases & Idioms										
10		2	Homophones (Commonly Confused Words)										

11	6	2	Vocabulary Building										
12		2	Word Quiz										
13	7	3	Requisites of good sentence writing										
14		3	Effective sentence structure										
15	8	3	Sentence Building/ Sentence coherence										
16		3	Sentence Emphasis/theme										
17	9	3	Development of a paragraph										
18		3	Paragraph structure Principles of paragraph Writing										
19	10	3	Paragraph length/ coherence/ Division										
20		4	Dinning etiquettes										
21	11	4	Workplace etiquettes, Professional Manners										
22		4	Tour & Travel Etiquettes Social Etiquettes, Group Behaviour										
23	12	4	Revision										
24		4	Model Paper Discussion										